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<b>Minutes</b>	
<b>Title of Meeting:</b>	<b>PUBLIC</b> Rotherham Place Board: Partnership Business
<b>Time of Meeting:</b>	9.00am – 10.15am
<b>Date of Meeting:</b>	Wednesday 19 July 2023
<b>Venue:</b>	Elm Room, Oak House, Bramley, S66 1YY
<b>Chair:</b>	Sharon Kemp
<b>Contact for Meeting:</b>	Lydia George: lydia.george@nhs.net/ Wendy Commons: wcommons@nhs.net
<b>Apologies:</b>	Richard Jenkins, Chief Executive, The Rotherham Foundation Trust Toby Lewis, Chief Executive, RDaSH Dr Neil Thorman, Executive GP Lead, RPCCB Dr Anand Barmade, Medical Director, Connect Healthcare Sue Cassin, Chief Nurse - Rotherham, NHS South Yorkshire ICB Wendy Allott, Chief Financial Officer - Rotherham, NHS SY ICB Nicola Curley, Director of Childrens Services, RMBC
<b>Conflicts of Interest:</b>	General declarations were acknowledged for Members as providers/commissioners of services. However, no specific direct conflicts/declarations were made relating to any items on today's agenda.
<b>Quoracy:</b>	Confirmed as quorate.

### Members Present:

Sharon Kemp (**SK**), Charing, Chief Executive, Rotherham Metropolitan Borough Council (RMBC)  
 Chris Edwards (**CE**), Executive Place Director, NHS South Yorkshire ICB  
 Ben Anderson (**BA**), Director of Public Health, RMBC  
 Shafiq Hussain (**SH**), Chief Executive, Voluntary Action Rotherham  
 Dr Jason Page (**JP**), Medical Director, NHS SY ICB  
 Cllr David Roche (**DR**), Joint Chair, Health and Wellbeing Board, RMBC  
 Claire Smith (**CS**), Deputy Place Director – Rotherham, NHS South Yorkshire ICB  
 Ian Spicer (**IS**), Strategic Director of Adult Care, RMBC  
 Julie Thornton (**JT**), Care Group Director (Roth), Rotherham, Doncaster & South Humber Foundation Trust  
 Michael Wright (**MW**), Deputy Chief Executive, The Rotherham NHS Foundation Trust

### Participants:

Lydia George (**LG**), Strategy & Delivery Lead - Rotherham, NHS SY ICB  
 Gordon Laidlaw (**GL**), Deputy Director of Communications, NHS SY ICB  
 Shahida Siddique (**SS**), Independent Non-Executive Member, NHS South Yorkshire ICB  
 Helen Sweaton (**HS**), Joint Assistant Director, C&YP Service, NHS SY ICB/RMBC  
 Rebecca Woolley (**RW**), Public Health Specialist, RMBC  
 Lorna Vertigan (**LV**), Strategic Regeneration Manager, RMBC  
 Tim O'Connell (**TO**), Head of RiDO, RMBC  
 Lee Outhwaite (**LO**), Chief Finance Officer, NHS SY Integrated Care Board

### In Attendance:

Wendy Commons, Support Officer, Rotherham Place, NHS SY ICB  
 Radhika Gosakan, Consultant Obstetrician, The Rotherham Foundation Trust (observing)  
 Leonie Wieser, Policy Officer, RMBC

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Item Number	Discussion Items
<b>25/07/23</b>	<b>Public &amp; Patient Questions</b>
<p>There were no questions.</p>	
<b>26/07/23</b>	<b>Prevention &amp; Health Inequalities Update</b>
<p>RW gave an update on the work of the group. Working well is:</p> <ul style="list-style-type: none"> <li>– Engagement with 1700 people to develop the prevent campaign</li> <li>– The development of pages on Rotherhive on food, smoking and physical activity</li> <li>– Policy for e-cigarettes and a local tobacco control action plan agreed</li> <li>– Membership of Sustainable Food Places Network achieved</li> <li>– Impacts of the pandemic research undertaken</li> <li>– MECC training delivered on cost of living to over 572 people</li> <li>– Commenced developing anticipatory care model</li> <li>– NHSE Prevention High Impact Interventions Audit underway</li> <li>– Drafted Anchor action plan and Place Board supported.</li> </ul> <p>RW outlined the risks and challenged the group faces, including maintaining momentum on population health management with capacity challenges and pressures, complexity within the system in clarifying the offer available within the prevention pathway to enable a more co-ordinated approach and addressing the feedback from the Health Inequalities Event around staff understanding the HI agenda and the gaps between communities and services.</p> <p>Next steps will include:</p> <ul style="list-style-type: none"> <li>– Engaging local people in their health and wellbeing and supporting a social movement using the ‘Say Yes’ campaign</li> <li>– Launching a project to explore opportunities for building exercise into the long term conditions pathway</li> <li>– Mapping the offer available within the prevention pathway and exploring streamlining access</li> <li>– Working with the Workforce and OD group to develop staff training on health inequalities.</li> </ul> <p>Place Board thanked RW for the update, welcomed the good progress made and looked forward to receiving feedback once the planned campaigns and projects start to go live.</p>	
<b>27/07/23</b>	<b>Town Centre Development</b>
<p>TO and LV gave members an update on progress made in Rotherham Town Centre including Forge Island and Riverside Gardens, the markets and library and the opportunities for residential living, as well as the new flood defences that are now in place protecting the centre and railway station from flooding.</p> <p>Discussion followed around how this will add social value and footfall to services as well as offering better prospects in attracting funding and expanding interest from a commercial/business perspective.</p> <p>Members acknowledged that the town centre will be a much more interesting and inviting place to visit as a result of the capital investment. It was noted that a town centre</p>	

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manager has recently been appointed to assist with engaging communities and encouraging ideas from residents.

Marketing will take place through Rotherham Together Partnership. GL will discuss the use of marketing materials with the Comms and Engagement Group to ensure consistency.

**Action: GL**

SK thanked TO and LV for the update.

### 28/07/23 Targeted Lung Health Checks

JP gave an update on the South Yorkshire programme that had gone live in Rotherham in October 2022 and is delivered by Alliance Medical Ltd.

As at the end of June this year, around 17,000 patients had been referred with over 4,500 lung health checks undertaken, 259 of which were referred to the screening multi-disciplinary team for follow up. It was noted that when Rotherham was in the early days of the programme but at the end of April, 21 cancers had been found, 13 had been lung cancers and 8 were other cancers. There had been a number of challenges to overcome throughout delivery so far including site access issues due to roadworks, sub-contractor staffing pressures, delays in obtaining data due to difficulties recruiting data analyst and preparations required for national screening programme implementation.

JP went on to outline the actions being undertaken to address health inequalities which included providing easy read booklets, letter amendments, animated videos, one to one support, allowing extra time for health check calls and scans and adjusting search filters to identify those with a learning difficulty.

Finally JP advised that an announcement had been made June that a national screening programme will be rolled out, however, progress is slow. Locally we continue to plan for it and await further information.

Discussion followed about the approach being taken with the national programme which is about the numbers and doesn't appear to fit with the health inequalities agenda or targeting hard to reach communities. Consideration may need to be taken to engaging locally using more of an outreach approach.

JP was thanked for the update and for his energy and enthusiasm into this service. It was acknowledged that we may need to look at focus, sustainability and funding going forward to ensure we provide for our populations needs appropriately and in a way that can be celebrated.

### 29/07/23 Rotherham Partnership Place Plan 2023-25

CS presented the final Place Plan which has undergone changes to take account of the feedback received since it was seen in May.

Some chapters remain the same including:

- Best start in life
- Improving Mental Health & Wellbeing
- Supporting people with learning disabilities & autism
- Urgent, emergency and community care

And as agreed at the Board development session in January, Living Well for Longer and Palliative and End of Life Care had been added.

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Also as a result of feedback and comments received, the Plan had been significantly reduced and also included changes to the Plan on a Page, the governance diagram and points of clarity across a number of workstreams.

Key feedback around making the impact more visible will be incorporated into the public facing summary version. Both the Place Plan and the summary will be produced in a professionally designed versions in PDF and an interactive document embedded into the 'your health' website. Work will be carried out with the Communications and Engagement Group about how to make the document go 'live' for our population.

DR confirmed that the Plan had been to Cabinet and had also been endorsed by the Health & Wellbeing Board. Comments received had been around the complexity of the plan, however an easy read version will be one of the formats the Plan is produced in.

MW confirmed that the hospital's Trust Board had asked for comments around long term conditions and a reference to alcohol consumption added. These had been incorporated into the final version being received today.

SK requested that LG double check that all milestones from the Rotherham Together Plan for delivery by 2025 are aligned, and comments from RDaSH Trust Board will be forwarded by JT.

**Action: JT/LG**

It was agreed that Place Board approved this final version of the Plan subject to any minor amendments. The completion of the summary document should then be expedited along with a timeframe for production of all versions. However, any changes that will fundamentally alter the Plan would require agreement through Place Board.

Health & Wellbeing Board will receive both the full Place Plan and the summary version.

**Action: LG**

Place Board thanked LG for all her hard work in diligently producing the Plan and incorporating views and comments

### 30/07/23 Feedback from South Yorkshire Integrated Care Partnership Board

DR reported that the next meeting is due to take place on 27 July and he will report back on business at the next Place Board.

DR went on to raise an issue around the roles and responsibilities of the ICP operational group which is an executive group. He explained that Rotherham representatives on the ICP are committed partners and believe in the operational group but would welcome the opportunity to discuss governance processes to ensure that representatives continue to have a voice.

Following a brief discussion, it was agreed that CE will take the concern raised back to the ICB on behalf of Cllr Roche and Rotherham ICP representatives and feedback in due course on a way forward.

**Action: CE**

### 31/07/23 Place Achievements

Members noted the launch of the DadPad app – a free app for dads of Rotherham to use to give them information, practical support and knowledge of local services. The app was launched as part of an event where the perinatal mental health team visited services across the borough to raise awareness and promote its benefits.

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<b>32/07/23</b>	<b>Rotherham Place Partnership Update</b>
Members received the may/June edition which included details on the latest version of the Place Plan refresh, an outline of the Rotherham Digital Inclusion Strategy and confirmation of the refurbishment and extension of Greasbrough Medical Centre.	
<b>33/07/23</b>	<b>Communications to Partners</b>
<ul style="list-style-type: none"> <li>– Rotherham Place Plan</li> <li>– Town Centre Development Update</li> </ul>	
<b>34/07/23</b>	<b>Draft Minutes and Action Log from Public Place Board – 17 May 2023</b>
The minutes from the May meeting were agreed as a true and accurate record. The action log was reviewed and noted as up to date.	
<b>35/07/23</b>	<b>Risks and Items for Escalation to Health and Wellbeing Board</b>
<ul style="list-style-type: none"> <li>– An update on targeted lung health checks update in 3 months' time.</li> <li>– Final Place Plan – full and summary versions.</li> </ul> <p style="text-align: right;"><b>Action: DR</b></p>	
<b>36/07/23</b>	<b>Future Agenda Items:</b>
<p>Standing Items</p> <ul style="list-style-type: none"> <li>– Transformation and Enabling Group Updates</li> <li>– Bi-Monthly Place Partnership Briefing</li> <li>– Feedback from SY ICP Meetings – Bi Monthly</li> <li>– Place Achievements</li> </ul>	
<b>37/07/23</b>	<b>Date of Next Meeting</b>
The next meeting will take place on <b>Wednesday 16 August 2023</b> in Elm Room, Oak House from 9.00am – 10.00am.	

## Membership

Chris Edwards (Joint Chair)	Executive Place Director/ICB Deputy Chief Executive	NHS South Yorkshire Integrated Care Board
Sharon Kemp (Joint Chair)	Chief Executive	Rotherham Metropolitan Borough Council
Ben Anderson	Director of Public Health	Rotherham Metropolitan Borough Council
Richard Jenkins	Chief Executive	The Rotherham NHS Foundation Trust
Shafiq Hussain	Chief Executive	Voluntary Action Rotherham
Toby Lewis	Chief Executive	Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH)
Dr Anand Barmade	Medial Director	Connect Healthcare Rotherham (GP Federation)
Dr Neil Thorman	Primary Care Representative	Rotherham Primary Care Collaborative Group

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### Participants

Cllr David Roche	Joint Chair	Rotherham Health and Wellbeing Board
Claire Smith	Deputy Place Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Sue Cassin	Chief Nurse, Rotherham Place	NHS South Yorkshire Integrated Care Board
Dr Jason Page	Medical Director, Rotherham Place	NHS South Yorkshire Integrated Care Board
Wendy Allott	Chief Finance Officer, Rotherham Place	NHS South Yorkshire Integrated Care Board
Shahida Siddique	Independent Non-Executive Member	NHS South Yorkshire Integrated Care Board
Ian Spicer	Strategic Director, Adult Care, Housing and Public Health	Rotherham Metropolitan Borough Council
Suzanne Joyner	Director of Children's Services, RMBC	Rotherham Metropolitan Borough Council
Lydia George	Strategy and Delivery Lead	NHS South Yorkshire Integrated Care Board
Gordon Laidlaw	Head of Communications	NHS South Yorkshire Integrated Care Board
Michael Wright	Deputy Chief Executive	The Rotherham NHS Foundation Trust
Sally Kilgariff	Chief Operating Officer	The Rotherham NHS Foundation Trust
Julie Thornton	Care Group Director	Rotherham, Doncaster and South Humber NHS Foundation Trust (RDaSH)